

Delhi Public School

UDAIPUR : RAJASTHAN



HOSTEL RULES

MISSION STATEMENT

Delhi Public School is committed to provide a holistic social experience to promote personal and inter-personal skill development besides meeting global benchmarks of quality education. The school believes in carving life long learners who can adapt to the rapid methodological and technological changes with ease. Delhi Public School provides excellent residential facilities and an excellent platform for the hostellers to blossom as adults who are equipped with the social skills, academic expertise and compassion, needed to become leaders of tomorrow.

CAMPUS & ATMOSPHERE

The DPS hostel inspires students to newer and deeper levels of intellectual and emotional growth. Life at the hostel enables students to interact with diverse groups of students. It gives them ample opportunities to develop their self confidence which ultimately enables the students to achieve their aspiration.

The hostel is perched on a hill top in a tranquil and verdant environment, away from the hustle and bustle of the busy city life. The school provides all the facilities that help the children to live and grow in an environment that they can identify as their home.

It also recognizes the uniqueness of each individual and enables them to synergize in a manner that enriches residential community life. The hostel is designed to provide every facility for study, leisure and enjoyment which can add much to school days & later life.

The hostel has a provision for study rooms and common rooms. Each hostel (Girls & Boys) is under the supervision of an educated and experienced Rector to keep a close contact with the students. Apart from the Rector, each student is attached to a teacher, who is a mentor and guide. The school has a medical clinic, housed in the school campus which is under the charge of an experienced medical staff. Apart from this clinic, the school has tie ups with good nursing homes in the town. An ambulance, fitted with latest equipments, will be available for the service of students.

A HOME AWAY FROM HOME

The hostellers avail some of the finest facilities for sports at the well-equipped Sports Complex where they can play games of their choice under the supervision of expert coaches. There is pool facility with separate timings for girls and boys. Cultural events like Fresher's Party and the Hostel Farewell are organized with great enthusiasm which ensures the finest bonding amongst the students. Students also enjoy some memorable moments when the Principal and other honourable members of the School Management join them for lunch and dinner and all other major school events.

Life at the hostel provides numerous social, philanthropic and leadership possibilities. Hostel residents enhance their leadership and organizational skills by assuming governing roles such as Head Boy, Head Girl and Incharge of Food, Cleanliness, Cultural and Discipline Committees. These Incharges along with Food Monitors actively contribute towards making community living a joyful learning experience.

Parents sending their children to a boarding school will have many queries and anxieties. The School ensures that a child on becoming a part of our hostel is provided all the facilities he or she would have had at home.

It can't be denied that improper boarding facilities will affect the child's concentration and involvement in his or her daily activities in school. Keeping this in mind, the school endeavours to provide boarding facilities of optimum standard and quality. There are separate residences for boys and girls and every student is provided with a comfortable bed, and a locker to keep safe his or her personal belongings.

Support staff is also in place to take care of the child's hygiene and sanitation, and to maintain the cleanliness of the residence. Residences are provided with uninterrupted power and water supply.

The diet of a growing child should have all the nutrients that help him or her to enjoy a sound physical as well as mental growth.

Hence, our qualified dietician plans the veg. menu in such a manner that every meal has all the required nutrients for a growing child.

The School mess has a well-equipped, modern kitchen and efficient chefs to cook and serve food of good taste and high nutritive value.

The mess-in-charge is responsible for the proper quality and hygiene of the food being served. He or she also plans the menu & recipe in a manner that the child does not miss home cooked food. Keeping this in view, a large variety of dishes are served consistently.

To inculcate a sense of responsibility among the students, suggestions regarding the planning of the menu are invited from them, on a regular basis.

The campus has its own farming facilities from where fresh vegetables and fruits are supplied to the kitchen for daily consumption.

VALUE EDUCATION

DPS, Udaipur is a completely secular institution that instils into its students a deep regard for Indian traditions & customs. Students are free to practise any religion of their choice and the school celebrates all major festivals with equal joy and reverence. The school believes in exposing students to diverse faith & beliefs, so that they may become responsible, cultured & dedicated individuals. DPS Udaipur strives with vigour, to help students to be their best in academics, sports & character. Since children spend their formative years in school, the environment in which they grow up is of tremendous significance.

At DPS, we seek to develop a sense of values and strength in each student, and create an atmosphere of honesty, earnest effort, friendliness, humility and intellectual curiosity – essential for the unfettered development of young minds.

Value Education is an integral part of school routine and is subtly instilled in the children through consistent interactions with House-mistresses, Class teachers and other members of Staff.

Once a week informal discussions on various issues of moral and spiritual significance are organised by the Principal & Vice – Principal, as part of Value Education.

GENERAL RULES FOR THE BOARDERS

To engender and enhance discipline among our boarders we request you to adhere to the following hostel rules:

1. Hostel students will follow the daily routine of the hostel and school unless exempted on medical grounds on recommendations of the Rector/Medical officer.
2. They are not allowed to keep or take medicines or tonic without the knowledge of the Rector / Medical officer. Any medicines must be handed over to the Rector / Medical officer.
3. They are not allowed to stay in the rooms during school hours, games, activity and prep hours.
4. They are not allowed to entertain any day scholar in their rooms.
5. Electric kettles, heaters, irons, transistors, record players or any other electrical appliances are not to be used in the rooms.
6. All notices will be put up on the hostel notice board.
Announcements, if any, will be made during dinner time/lunch time roll call.
7. Please do not give any valuable articles/cash to your ward(s) without the knowledge of Rector/Principal. Ensure that those items which are not enlisted are not given to the child.
8. Any hostel student falling sick will report to the clinic through the Rector immediately.
9. Expensive parties to celebrate birthdays are not allowed. The school will arrange for a cake and sweets for a small party within a reasonable amount. The Rector will undertake the arrangements for this. However amount to be spent for the said party will be billed to the parents.
10. The student should not carry any kind of tuck from home. (Extra eatables, pickles, chutneys and digestive tablets are not permissible.)
11. Parents are required to get the Student's Hostel Number stitched on each clothing item the student has.
12. Student can avail the facility of Tuck shop, Tailor, Barber, Cobbler in the boarding house by putting up a request to the Rector

13. Parents/Local guardians are requested to intimate the school office in case of any change of address.
14. Boarders are provided with a bed, cupboard, a study unit and a chair. Each boarder must maintain utmost cleanliness and make sure that the floor under his/her bed and cupboard is clean. Waste paper and refuse must be thrown in the dustbins provided in the rooms.
15. Cupboards must be arranged neatly. Surprise checks will be made by Rectors. Any extra items, other than those specified in the hostel kit will be confiscated. Shoes need to be arranged neatly in the shoe rack. The number of shoes is limited to five pairs.
16. **STUDY HOURS:** As per the time mentioned in daily schedule under supervision of floor warden/attendants/teachers in the common hall on their respective floors. On the examination days the study timings can be extended for study. However, all lights in the rooms must be switched off at 10.30 pm. All students must maintain silence during these hours.
17. Book shelves are to be used for books and stationery only and not for toiletries. Books must be neatly arranged and each boarder will be responsible for the cleaning of his/her book shelf.
18. Keeping eatables in the dorms is unhygienic and is strictly prohibited. **Please note that mobiles are strictly prohibited.**
19. If any child wishes to play badminton or table tennis, it would be preferable if they have their own badminton rackets /table tennis bats. This is not compulsory as we do provide them from the school stock, but these have to be shared by all.
20. All hostellers are expected to follow the rules of conduct applicable to the students of the school in respect of responsible conduct, proper uniform, classroom attendance and appearing in examinations.
21. Any absence from the classroom/non appearance in weekly test requires sanction of the Rector and immediate intimation of the same to the Home Room teacher.
22. Parents are encouraged to attend PTM. However, if they fail to do so, result of school tests and examination will be sent to the parents by the Rector with the subject teacher's remarks along with the Rector's report at the earliest.

23. All hostellers are encouraged to make the best use of excellent infrastructure provided in the hostel and also protect it from damage. Careless breakage or damage is likely to lead to penalty, the nature of which shall be decided by the Rector.
24. All details related to medical history, if applicable, must be submitted to the Rector to enable timely and appropriate medical care.
25. Parents should provide their wards with envelopes so that the child can write at least one letter every month.
26. Outings/ Excursions form an integral part of the Boarding House activities. No boarder is allowed to skip these unless provided with medical reasons.

COMMUNICATION WITH CHILD/ SCHOOL

1. You can communicate with Rector on all working days between 4:00 p.m. to 5:00 p.m. on 09929109167
2. Child will call parents on specified day of the week. Only one call will be allowed per week.
3. ISD callers can call their child on Sunday between 10.00 a.m. to 11.00 a.m. on +919785428104

RULES FOR EXIT/OUTINGS

1. Parents are not allowed to meet their ward(s) in school/hostel without the prior consent of the Principal.
2. Children will be allowed to go for an outing only on the Second Saturday of the month. Parents are requested to pick their child on the second Friday after 2.00 p.m. for the outing. The students who do not fair well in the regular cycle tests, will not be allowed to avail the outing.

Please note that the hostel children should report back to the hostel by 5.00 p.m. on Sunday positively.

3. Gate pass for day/night out or to meet your ward (s) can be issued by the concerned Rector.
4. In case of emergency, the Rector may issue the gate pass on instructions of the Principal
5. When students are unable to return on time after weekends/holidays, a leave should be sent to the Rector by local guardians within 24 hours. Such leave will only be granted for medical reasons and a medical certificate should be submitted along with the leave application.
6. If any student overstays his/her outing and returns late to the hostel, he/she will not be accepted by the Rector except for genuine medical reasons, only after the Principal's permission.

MEDICAL

1. Students residing in the hostel need to make note of the following points and ensure strict compliance:
 - a) Eating and keeping of eatables are strictly forbidden in the rooms and cupboards respectively.
 - b) Students will not eat anything from the Tiffin of dayscholars.
 - c) Any case of illness should be immediately reported to the Rector.
2. Students in the boarding house are medically examined by qualified and experienced doctors.
3. Parents will be asked to take their child home in case of any contagious diseases like: Mumps, Conjunctivitis, Chicken pox, Measles, Jaundice etc., or as per Doctor's instruction.

VISITORS AND VISITING HOURS

1. An *identity card* will be issued to each hostel student and his/her local guardians. No local guardians will be permitted to visit their wards without the identity card.
2. Parents and local guardians may visit their wards only on the last Sunday of the month (provided the child has not had an outing and will not take an outing for the month) between 3.00 p.m. to 5.00 p.m. with prior information to the Rector.
3. Visitors will meet their wards in the Cafeteria/ Reception only. Parents are not allowed to bring any eatables.
4. In case of any emergency, visits can be arranged with the Principal's permission.
5. Before planning your visit to meet/ outing with your child, please get in touch with the Rector, in advance for the permission from the Principal. This will help us to avoid mutual embarrassment at the last moment.
6. If you wish to meet the subject teacher/ class teacher, prior appointment can be fixed with the help of Rector.

THE SCHOOL STORE

The school store will be opened at fixed timings and will also provide items of daily use. The things will be issued on particular days, (Wednesday for the Girls and Friday for the Boys) after the requirement slip has been forwarded by the Rector. All purchases will be billed to the parents.

DISCIPLINE IN THE MESS

1. Boarders will enter the Dining Hall and behave in a disciplined and civilized manner.
2. Each boarder will begin the meal after prayers.
3. No child will enter the dining hall other than meal's time.
4. Boarders have to be in proper attire or they will not be allowed to enter the dining hall.
5. Required meals are served to the sick student as per doctor's advice.

TUCKSHOP

The tuck shop will be opened on Wednesdays and will also provide tucks. All purchases will be billed to the parents.

FORMALITIES TO BE COMPLETED BEFORE JOINING THE HOSTEL

Before a student joins the hostel, the following documents / formalities must be completed on separate forms.

1. An authority letter from the parent, indicating two names and addresses of people (with their photographs and telephone numbers) who would act as the local guardians. Kindly note that only those persons will be allowed to become local guardians who are employed and live in a family environment. No DPS student will be allowed to become a local guardian to a hostel student. These rules will be strictly look after by the Hostel Rectors.
2. A certificate from the local guardians, accepting responsibility for the hostel student and permitting the student to stay with him/her during sickness.
3. A certificate certifying that no mobile telephone / cash / costly belongings are retained by the student.
4. A Health Certificate regarding medical history etc. duly checked and signed by a doctor.
5. An indemnity bond, indemnifying the school against any damage, sickness, accident or death caused during the normal functioning of school activities.
6. A certificate authorizing the School to make arrangements for school activities such as swimming, excursion, computers, type-writing, music, dance, etc.

REQUIREMENTS TO BE BROUGHT FROM HOME

GENERAL CLOTHES

1. PILLOW	1
2. BED SHEET & PILLOW COVER	3
3. HAND TOWELS	2
4. BATH TOWELS	2
5. WHITE HANDKERCHIEFS	6
6. DRESSING GOWN	1
7. CASUAL OR OUTING CLOTHES	2 SETS
8. BOTTLE GREEN RIBBON/ BAND (For Girls)	4
9. TIGHTS FOR GIRLS (Compulsory)	2
10. NIGHT SUITS	3
11. WHITE KURTA PAJAMA	3

UNDERGARMENTS

1. DRAWERS & WHITE VESTS (BOYS)	6 EACH
2. WHITE CAMISOLE & PANTIES (GIRLS)	6 EACH

SUNDRIES

1. RAINCOAT/ UMBRELLA	1
2. THIN QUILT OR BLANKET AS REQUIRED	1
3. WATER BOTTLE	1
4. NAIL CLIPPER	1
5. LOCK & KEY	2 SET
6. ENVELOPES (FOR LETTER WRITING)	10

TOILET ARTICLES

1. TOOTH BRUSH & PASTE	2
2. BUCKET & MUG	1
3. COMB/ HAIR BRUSH	2
4. BATH SOAP	3
5. SOAP CASE	1
6. SHAMPOO (OPTIONAL)	1
7. HAIR OIL	1
8. COLD CREAM (OPTIONAL)	1
9. TALCUM POWDER	1

SHOES	1. SNEAKERS	1 PAIR
	2. SLIPPERS	1 PAIR
	3. KITO SANDALS	1 PAIR

(NOTE: BED COVERS WILL BE AVAILABLE FROM SCHOOL ON PAYMENT.)



Important Notifications:

Address:

Delhi Public School, Udaipur
Bhuwana, Pratap Nagar By Pass, N.H. 8, Udaipur -313001

School Tel: 0294- 2442903, 2442904

Boys Hostel: 09929109167

Girls Hostel: 09929109052

E-Mail: email@dpsudaipur.com

Homepage: www.dpsudaipur.com

Boys Hostel: 09929109167

Girls Hostel: 09929109052